Texas Education Agency
Standard Application System (SAS)

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	**FOR TEA USE ONLY** Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name		County-District #	Campus name/#		Amendment #
Vidor ISD		**181-907**	**041,104**		

Vendor ID #	ESC Region #		US Congressional District #		DUNS #	
74-6002456	**05**		**008**		**020811899**	

Mailing address			City		State	ZIP Code
120 E. Bolivar			Vidor		TX	77662

Primary Contact

First name	M.I.	Last name		Title
Linda	**D**	**Adams**		**Executive Director**
Telephone #		Email address		FAX #
(409) 951-8737		**ladams@vidorisd.org**		**(409) 769-9560**

Secondary Contact

First name	M.I.	Last name		Title
Johnny	**W**	**Ross**		**Assistant Superintendent**
Telephone #		Email address		FAX #
(409) 951-8706		**jross@vidorisd.org**		**(409) 769-9560**

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Jay		Killgo	Superintendent
Telephone #		Email address	FAX #
(409) 951-8714		jkillgo@vidorisd.org	(409) 769-0093

Signature (blue ink preferred) Date signed

Only the legally responsible party may sign this application.

701-14-107-219

Schedule #1—General Information (cont.)

| County-district number or vendor ID: **181-907** | Amendment # (for amendments only): |

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	**Amended**
1	General Information	X	☒
2	Required Attachments and Provisions and Assurances	X	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	X	☐
6	Program Budget Summary	X	☐
8	Professional and Contracted Services (6200)	X	☐
9	Supplies and Materials (6300)	X	☐
10	Other Operating Costs (6400)	N/A	☐
11	Capital Outlay (6600/15XX)	N/A	☐
12	Demographics and Participants to Be Served with Grant Funds	X	☐
13	Needs Assessment	X	☐
14	Management Plan	X	☐
15	Project Evaluation	X	☐
16	Responses to Statutory Requirements	X	☐
17	Responses to TEA Requirements	X	☐

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
X	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
X	I certify my acceptance of and compliance with the program guidelines for this grant.
X	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
X	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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	Schedule #2—Required Attachments and Provisions and Assurances
County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

X   I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment	
County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration Grant Management Resources page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A Grand Total from Previously Approved Budget	B Amount Deleted	C Amount Added	D New Grand Total
2.	Schedule #8: Contracted Services	6200	**Not Applicable**	$	$	$
3.	Schedule #9: Supplies and Materials	6300	$	$	$	$
4.	Schedule #10: Other Operating Costs	6400	$	$	$	$
5.	Schedule #11: Capital Outlay	6600/ 15XX	$	$	$	$
6.	Total direct costs:		$	$	$	$
7.	Indirect cost (%):		$	$	$	$
8.	Total costs:		$	$	$	$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.		Not Applicable	
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary	
County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Project Design -The Vidor ISD (VISD) *Technology Lending Program Grant (TLPG)* will focus on **all of our 5ᵗʰ – 8ᵗʰ grade students** (approximately **1,468 students**) at Vidor Junior High School and Vidor Middle School campuses. Vidor ISD consists of <u>seven (7) campuses</u> – 1 high school, 1 alternative campus, 1 junior high school, 1 middle school and 3 elementary campuses with **4,988 students** and **2,785 of these students or 55.8%** are classified as *"economically disadvantaged"* and **2,148 or 43.1%** are classified as *"at-risk".* We feel that the design of our proposed project includes processes and activities that are of sufficient quality and scope to ensure **equitable access and participation** among all eligible participants while maximizing the utilization of equipment and resources.

Due to our math scores in 5ᵗʰ – 8ᵗʰ grades and due to the math TEKS revisions going into effect next year, the district's TLPG grant will focus on this portion of the district's student population.

Campus/Grade Level Most In Need – Vidor JHS and Vidor Middle School – Grades 5ᵗʰ – 8ᵗʰ, 1,468 students.
(*Grant-Specific Criteria* - *More than one campus will participate in the Technology Lending Program Grant. (4 points)*

District administration will focus our TLPG program on our 5ᵗʰ – 8ᵗʰ grade students in all four core content areas due to our recent STAAR results, but our primary focus will be on Math content due to the following:

- The math TEKS revision will go into effect next year. There are several identified areas where gaps will exist due to this change, particularly in grades 5 and 7.
- Students who are economically disadvantaged in 5ᵗʰ – 8ᵗʰ grades cannot access instructional materials or Think Through Math (state provided math program) at home.
- The district has recently adopted electronic instructional materials in math and science at these grade levels. Social studies electronic instructional materials will be adopted next year (Proclamation 2015).

The following chart is a representation the **district's math scores** for grades 5 – 8 and Algebra I:

Grade Level	State Average	VISD Average	Hispanic	White	Sp Ed	Eco Dis
5ᵗʰ	74%	59%	52%	59%	50%	53%
6ᵗʰ	74%	62%	47%	63%	64%	52%
7ᵗʰ	72%	71%	71%	71%	78%	69%
8ᵗʰ	76%	85%	71%	86%	82%	83%
Algebra I	78%	72%	69%	72%	41%	67%

Using TLPG grant funds, the district will provide access to iPads for students in grades 5ᵗʰ – 8ᵗʰ to implement a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. This will allow students to have access to relevant technologies, tools, resources, and services for personalized learning 24 hours a day, 7 days a week (24/7).

The program will also provide new teaching and learning practices in the classroom that extend to home and encourage teachers to incorporate innovative models to meet the needs of students and prepare students for college and careers. Technology enables learning opportunities and student productivity that extends beyond the walls of the classroom, and this transformation requires appropriate technology, electronic instructional materials and resources, and connectivity to access these resources.

If funded, VISD will be able develop the following practices and polices:

- Curriculum redesign to incorporate new technology and electronic instructional materials;
- Classroom instructional strategies that include student devices for learning at school and at home;
- Policies to address the use of technology to support school and home use;

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Schedule #5—Program Executive Summary (cont.)	
County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

- Electronic instructional materials in lieu of traditional print instructional materials;
- Professional development goals and activities that incorporate the use of technology for instruction and learning opportunities; and
- Programs to check-out and use technology and to provide Internet access.

The district can also move forward with the implementation of electronic instructional materials for all content areas while ensuring access for students through loaned equipment for learning at school and at home.

The district has a limited technology lending program through our Special Education department specifically to enhance communication with parents. *(Grant-Specific Criteria - One or more participating campuses has an established technology lending program. (4 points).* The district currently has a BYOD (Bring Your Own Device) program for students to access instructional materials at the high school level with plans to expand the program to the Middle School. *The district's proposed program will be coordinated with similar or related efforts using existing resources and facilities and with other appropriate community, state, and federal resources to maximize the effectiveness of grant funds. (3 points)*

The district does not have sufficient funds to implement a lending program without TLPG grant funds. Funds provided under the Instructional Materials Allotment (IMA) or other funding sources are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.

Currently the district uses electronic instructional materials in one or more foundation curriculum areas for one or more grade levels through the use of Odysseyware and during the 2014-2015 school year all math and science text books will be online. *(Grant-Specific Criteria - One or more participating campuses is using electronic instructional materials in more than one foundation curriculum subject area. (2 points)*

VISD staff has been trained on all locally adopted technology as it relates to their teaching assignment when the technology is implemented. Ongoing training continues as hardware/software evolves or is revised. The district utilizes Region 5 Education Service Center and the Texas Computer Education Association for training. The district also employees a full-time Curriculum Coach for Instructional Technology who provides ongoing technology training to staff at point of need.

Vidor ISD will train all students and parents prior to students checking out devices through our technology lending program. The district will have procedures for training, orientation, checking in and out devices. Training will include information such as how to connect to the Internet, operate the device, troubleshoot problems, etc.

Vidor ISD will be requesting $98,200 to serve 1,468 students which is about $67 per student over a 2 year time period. *The costs reflected in the district's budget are appropriate for the results expected. (7 points).* Due to the grant requirements, the district will only be requesting Internet capable iPads, insurance, etc., in our budget. All *district expenditures and activities are supplemental to and do not supplant or duplicate services currently provided. (3 points)*

The district's long-range technology plan is for each VISD campus to reach the "**Target Tech**" stage. The first step needed to obtain the "Target Tech" state is - ***Students per computer ratio: One student per computer.*** This grant program funding will facilitate the accomplishment of VISD's objectives in our District Technology Plan.

The objectives, strategies, activities, and desired results of our TLGP program are clearly specified and are measurable. (4 points)

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Schedule #6—Program Budget Summary

| County-district number or vendor ID: **181-907** | | Amendment # (for amendments only): | | | | |

Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32

| Grant period: October 1, 2014, to August 31, 2016 | | Fund code: 410 | | | | |

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	$32,800	-	$32,800	
Schedule #9	Supplies and Materials (6300)	6300	$66,000	-	$66,000	
Schedule #10	Other Operating Costs (6400)	6400	-	-	-	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	-	-	-	
	Total direct costs:		$98,800	-	$98,800	
	Percentage% indirect costs (see note):		N/A	-	-	
	Grand total of budgeted costs (add all entries in each column):		$98,800	-	$98,800	

Administrative Cost Calculation

Enter the total grant amount requested:	$
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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2014-2016 Technology Lending Program Grant

Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	Grant Amount Budgeted	
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	$	
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	$	
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☐ Other: ☐ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$	
a.	Subtotal of professional and contracted services (6200) costs requiring specific approval:	$	

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted	
1		☐	$	
2		☐	$	
3		☐	$	
4		☐	$	
5		☐	$	
6		☐	$	
7		☐	$	
8		☐	$	
9		☐	$	
10		☐	$	
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:		$	

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

	Specify topic/purpose/service: **Internet Service**		☐ Yes, this is a subgrant	
	Describe topic/purpose/service: **$35 per month/$820 for 2 years for 40 devices**			
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted	
1	Contractor's payroll costs	# of positions:	$32,800	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$32,800	

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: **181-907**	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

2

Specify topic/purpose/service:	☐ Yes, this is a subgrant

Describe topic/purpose/service:

Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted	
Contractor's payroll costs	# of positions:	$	
Contractor's subgrants, subcontracts, subcontracted services		$	
Contractor's supplies and materials		$	
Contractor's other operating costs		$	
Contractor's capital outlay (allowable for subgrants only)		$	
	Total budget:	$	

3

Specify topic/purpose/service:	☐ Yes, this is a subgrant

Describe topic/purpose/service:

Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted	
Contractor's payroll costs	# of positions:	$	
Contractor's subgrants, subcontracts, subcontracted services		$	
Contractor's supplies and materials		$	
Contractor's other operating costs		$	
Contractor's capital outlay (allowable for subgrants only)		$	
	Total budget:	$	

4

Specify topic/purpose/service:	☐ Yes, this is a subgrant

Describe topic/purpose/service:

Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted	
Contractor's payroll costs	# of positions:	$	
Contractor's subgrants, subcontracts, subcontracted services		$	
Contractor's supplies and materials		$	
Contractor's other operating costs		$	
Contractor's capital outlay (allowable for subgrants only)		$	
	Total budget:	$	

5

Specify topic/purpose/service:	☐ Yes, this is a subgrant

Describe topic/purpose/service:

Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted	
Contractor's payroll costs	# of positions:	$	
Contractor's subgrants, subcontracts, subcontracted services		$	
Contractor's supplies and materials		$	
Contractor's other operating costs		$	
Contractor's capital outlay (allowable for subgrants only)		$	
	Total budget:	$	

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	**Schedule #8—Professional and Contracted Services (6200)**

County-District Number or Vendor ID: **181-907**		Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
6	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$
	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
7	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$
	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
8	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$
c.	Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$32,800
a.	**Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:**		-
b.	**Subtotal of professional services, contracted services, or subgrants less than $10,000:**		-
c.	**Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:**		$32,800
d.	**Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:**		-
		**(Sum of lines a, b, c, and d) Grand total**	$32,800

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

	**For TEA Use Only**
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	Schedule #9—Supplies and Materials (6300)						
County-District Number or Vendor ID: **181-907**				Amendment number (for amendments only):			
Expense Item Description							
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					**Grant Amount Budgeted**	
	☐ Print shop fees		☐ Technology-related supplies				
	☐ Postage		☐ Other:			$	
	☐ Copy paper		☐ Other:				
6399	**Technology Hardware—Not Capitalized**						
	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
	1	iPad Air Wi-Fi + Cell Service	Support Technology Lending Program	40	$660	$66,000	
	2	iPad Air Wi-Fi	Support Technology Lending Program	60	$520		
	3				$		
	4				$		
	5				$		
6399	Technology software—Not capitalized					-	
6399	Supplies and materials associated with advisory council or committee					-	
	Subtotal supplies and materials requiring specific approval:					-	
	Remaining 6300—Supplies and materials that do not require specific approval:					-	
					Grand total:	**$66,000**	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:			4,988	
Category	**Number**	**Percentage**	**Category**	**Percentage**
African American	22	N/A	Attendance rate	95.9%
Hispanic	302	N/A	Annual dropout rate (Gr 9-12)	3.3%
White	4,529	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	29	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	2,785	55.8%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	19	0.4%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	85	1.6%	Average ACT score (number value, not a percentage)	N/A

Comments

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public							353	392	357	366					1,468
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:							353	392	357	366					1,468

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Schedule #13—Needs Assessment	
County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Needs Assessment

The district utilized local discretion in planning and designing the Vidor ISD *Technology Lending Program Grant (TLPG)* grant program to support the unique needs of our students and to carry out the legislative intent supported by the Texas Education Code (TEC), Subchapter E, Technology Lending Program Grants, Sections 32.201-.205.

Assessment Process:

A comprehensive needs assessment utilizing surveys, site-based committee recommendations, workshop evaluations, student performance records, documented staff technology proficiency levels, hardware and software inventories, work order requests, and the Texas Teacher and Campus STaR Chart data was conducted to analyze the current status of technology in the district and determine future needs. Items analyzed included: infrastructure, hardware, software, telecommunications, administrative and business applications, course offerings, student achievement, technology resources, staff development, and technical support. *The level of involvement and commitment to our program of all participants, including management, staff, collaborators and partners, is sufficient to ensure the successful implementation of the program goals, objectives, and activities. (4 points)*

The following are VISD's technology needs according to our District Technology Plan:

Technology Needs:

Instructional Needs:
- Increased focus on technology integration in all content areas
- Professional development opportunities for all employees
- Standardized TEKS-based software and electronic resources
- Increased distance learning opportunities
- Increased community access to district technology resources
- Provide a device so that students can access content materials online 24/7

Technical/Hardware Needs:
- Replacement of obsolete equipment and resources
- Continue to protect the district's computers and files with virus protection software
- Additional wireless capabilities
- Regular network upgrades to maintain speed and reliability
- Ability to provide home Internet access
- Ability to provide students with devices including Internet to take home

Current Lending Program – The program currently consists of 80 iPads that students can sign out to take home or use on their campus. These devices **do not** include **home Internet access**. Some of these devices are used for our special education students.

VISD is focusing on **1,468 students**, in **grades 5th, 6th, 7th, and 8th**. We will include all content areas but the district plans to specifically concentrate on Math due to the upcoming Math TEKS revisions and our current Math scores. VISD proposes a program consisting of **4 grade levels** to act as *Pilot Program* that the district can use as a model and replicate for future programs in the district.

The district feels that the *details of the needs assessment methodology are provided, and the magnitude or severity of the problem to be addressed by the proposed program is significant. (10 points)*

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Schedule #13—Needs Assessment (cont.)	
County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Improve academic achievement in all content areas, especially Math.	Through funding from the TLPG, the district will be able to provide students devices with Internet access to use 24/7 including from home in order to utilize electronic instructional materials in lieu of traditional print instructional materials as well as new, up-to-date resources online. Provide devices to students, especially economically disadvantaged and special education students.
2.	Provide students with Internet capable devices through a Lending Program to take home or use at school in order to access online instructional materials.	Through funding from the TLPG, the district will be able to provide students devices with Internet access to use 24/7 including from home in order to utilize electronic instructional materials in lieu of traditional print instructional materials as well as new, up-to-date resources online. Provide devices to students, especially economically disadvantaged and special education students.
3.	Provide professional development training to staff in technology and online instructional materials. (This will be paid from local funds.)	The district will provide ongoing professional development to all staff regarding technology and new online instructional materials. Staff will also need guidance as to how to incorporate technology into curriculum especially for students participating in the lending program.
4.	Redesign curriculum resources to incorporate new technology and electronic instructional materials. (This will be paid from local funds.)	As the district adopts electronic instructional materials in all content areas, there will be a need to redesign curriculum resources to incorporate technology. By providing students access to devices on a 24/7 basis, curriculum specialist will also need to include 21st century activities for students using these devices.
5.	Develop polices to address the use of technology to support school and home use. (This will be paid from local funds.)	If funded, the district will need to develop policies to address the use of technology to support school and home use of instructional materials as well as polices for the lending program. *As the result of a our assessment effort, specific needs have been identified and strategies to address those needs have been described. (10 points)*

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Schedule #14—Management Plan

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Assistant Superintendent	He is responsible for providing district level support for the implementation and final accountability for program implementation. The superintendent is also responsible for the contract between the district and the service providers.
2.	Campus Principals	The campus principals and assistant principals will be providing day to day campus level support and accountability for the grant project implementation, as well as provide oversight for all other campus staff and the Project Manager.
3.	Project Manager/ Technology Director	This position will bring a great deal of experience in educator excellence innovation programs to the district's grant program. The Project Manager will facilitate activities, provide ongoing progress monitoring, continually analyze results and facilitate program corrections as needed.
4.	All Levels of District Personnel	All levels of the district administration including the Superintendent, curriculum coordinator, technology coordinator, campus principals, teachers, project director, librarians, counselors, etc., will actively support all program activities and initiatives.
5.		*VISD qualifications and experience of program personnel are of sufficient quality and depth to ensure successful implementation. (5 points)*

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Improve academic achievement in all content areas, especially Math.	1.	Increase STAAR at Phase-in 1 Level II/Above for math content area by 5% by the end of Year 1 for grades 5-8.	10/01/2014	08/31/2016
		2.	Increase STAAR at Final Level II/Above for math content area by 5% by the end of Year 2 for grades 5-8.	10/01/2014	08/31/2016
		3.	Provide students with online resources in Math and other content areas within 90 days of grant award.	10/01/2014	08/31/2016
2.	Provide students with Internet capable devices through a Lending Program to access online instructional materials.	1.	Provide students in grades 5-8 with Internet capable devices to take home or use at school through a lending program within 90 days of grant award.	10/01/2014	08/31/2016
		2.	Provide training to students and parents on the lending program within 90 days of grant award.	10/01/2014	08/31/2016
3.	Develop a Technology Lending Program Policy	1.	Develop a lending program policy for all students, parents, and staff to sign within 90 days of grant award.	10/01/2014	08/31/2016
		2.	Provide training to parents and students on the lending program within 90 days of grant award.	10/01/2014	08/31/2016
4.	Provide PD to staff.	1.	Through local funding, train all staff regarding the technology lending program within 90 days of grant award.	10/01/2014	08/31/2016
5.	Develop policies to address the lending program.	1.	Using local funding, develop policies and procedures regarding the use of technology and the devices regarding the lending program within 90 days of grant award.	10/01/2014	08/31/2016

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the NOGA

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Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Vidor ISD will adopt a "continuous evaluation model" rather than solely pre/post evaluation procedures. Evaluation procedures will be in place at all levels to ensure continuous feedback allowing for a continuation of "successes" during and after the project. Necessary adjustments for improvements will be made throughout the project implementation process. The continuous evaluation of the Project will occur through a variety of mechanisms. Those mechanisms are as follows:

1. Informal communications amongst the Project/Center Director, Grant Officials, staff and students will occur on a daily basis.
2. There will be quarterly "mini" in-service training for staff and aides.
3. There will be monthly program staff meetings of the regularly employed staff.
4. The Project Director will direct the following activities that will facilitate the grant project.
   - Issuance of Purchase Orders for the required equipment.
   - Issuance of the RFP's for installation of project defined scope.
   - Installation of the project equipment and other materials.
   - Acceptance of work completed by outside contractors.
5. The Grant Officials will be in daily contact with campus personnel regarding issues involved with the installation of the project.
6. The Project Director will conduct an annual survey. The data will be analyzed, identifying areas still in need of advancement and other pertinent data.
7. Evaluation forms will be made available throughout the project for input from campus principals, teachers, parents and other staff members. *The methods of VISD's evaluation provide for examining the effectiveness of program strategies. (2 points)*

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

VISD currently has approximately 80 iPads that we lend to students; these iPads do not have Internet access but will remain in the "pool" of equipment that will continue to be lent out to students.

The two campuses and specific grade levels we have chosen for the TLPG program will remain committed to the project's success. Our staff will continue to ensure that ALL students, including economically disadvantaged and special education, participate in the TLPG program. *The management plan is designed to achieve the objectives of the proposed program on time and within budget, with appropriate timelines and milestones for accomplishing project tasks. (5 points)*

The District's Technology Plan Budget indicates the district technology budget for the next 3 years is about $375,000 per year. This funding consists of ERate funds, local funds, and Technology Allotment funds. This funding will continue to support our LAN, WAN, Internet access, staff development, maintenance, and new and updated equipment including equipment needed to support and/or continue the TLPG program.

The methods of VISD's evaluation include the use of objective performance measures and indicators of program accomplishment that are clearly related to the intended results of the project and will produce quantitative and qualitative data to the extent possible. (3 points)

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Schedule #15—Project Evaluation

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	Grant evaluation documents: 90 Strategy Reports and Quarterly Reports	1.	Develop 90 Strategy Plans – to plan upcoming activities.
		2.	Develop Quarterly Reports – to report activities that were completed.
2.	End of course and/or End of semester tests. STAAR results.	1.	Review, analyze and report grade test results in January 2015 to gauge if students are on track including economically disadvantaged and special education students.
		2.	Review, analyze and report STAAR results in 2015 to gauge if students are on track including economically disadvantaged and special education students.
3.	Performance Measures	1.	Number and percent of students who checked out a device as part of the technology lending program by grade level.
		2.	Number and percent of eligible economically disadvantaged students participating in the technology lending program.
		3.	Number and percent of eligible economically disadvantaged students who had Internet access installed in their residences as part of the technology lending program.
4.	Performance Measures	1.	Number and names of courses using digital content on each participating campus.
		2.	Number and percent of teachers on participating campuses assigning work to students as a result of the technology lending program.

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Data collection methods and schedule - Data will be collected by four primary methods and VISD's *formative evaluation processes outlined in the application provide for the identification and correction of problems throughout the duration of the grant project. (2 points)*

Collection Method	Description of Data Collection	Data Collection Schedule
Interviews and Focus Groups	Interviews with Project personnel, students, family, and community members. Purpose is to assess: a) needs of individuals; b) how Project met needs; c) Project strengths and weaknesses; d) Project benefits; e) changes needed to better meet identified needs	Beginning, middle, and end of Project Activities. Completed 4 times per year.
Observation	Evaluators observe site activities using standard observational protocols.	8 times per year at each site
Surveys	Surveys based upon information required for Annual Performance report Indicators. Survey will follow up on issues from interviews and focus groups.	Surveys done 4 times per year per site.
Extant & Project Data	School and Project attendance, school.	Data collected monthly or as it is available.

The evaluation design includes processes for collecting data, including program-level data and student-level academic data (such as achievement results and attendance data). (3 points)

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

VISD's *Technology Lending Program Grant (TLPG)* funds will be used to design and implement a new Technology Lending Program which will also include our current program consisting of iPads both with and without Internet access. Through these new devices students will be able to access and use electronic instructional materials at school or at home on a 24/7 basis.

Funding will be used as follows:

Equitable Access for All Students
The goal our program is to ensure that **all students**, including **economically disadvantaged students and students with disabilities**, have dedicated access to a **personal technology device**. The district will leverage existing personal technology devices and ensure every student participating in the grant program has dedicated access through the lending grant program. The district will develop a systematic process for students to check out and check in the equipment that ensures equity among participating VISD students. VISD teachers and the Project Director will coordinate the sharing and use of lending equipment through new or updated procedures. The district will develop and implement a *Technology Lending Agreement* that will be provided to students and parents who check out devices. The district will using grant funding for the following:

Purchase technology devices that best provide equitable access to digital content for students, including but not limited to laptops, tablets, and other personal devices. Technology device purchase may include the operating system, productivity software (i.e., applications dedicated to word processing, spreadsheets, etc.), and a carrying/storage case. The district will purchase 100 iPads for a total cost of $98,800. The district feels that *the costs reflected in the budget are appropriate for the results expected. (7 points) and the budget which includes materials only, per grant instructions, adequately supports the activities outlined in the grant proposal. (10 points)*

Residential Internet access, for students, particularly economically disadvantaged students, who check out equipment as part of the technology lending program will be provided with devices with Wi-Fi capability that can be used in the student's residence. The district will develop and implement a *Technology Lending Agreement* that will be provided to students and parents who check out devices. The district has budget $32,800 for Internet access over the 2 year period of the grant.

Through the *Technology Lending Program* students will have the resources to access and use VISD's electronic instructional materials.

Professional Development for Teachers in the Use of Digital Content - Professional development for teachers in the use of digital content has already been provided prior to applying for this grant. Any professional development that is provided during the first three months of the grant period will be provided with **non-grant funds**. Professional development is not an allowable cost for VISD's TLPG grant program.

VISD assures that funds provided under the Instructional Materials Allotment (IMA) or other funding sources are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.

The district's proposed TLPG program is appropriate to and will successfully address the needs of the target population. (8 points)

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Vidor ISD is not currently purchasing equipment or devices for a lending program. VISD assures that funds provided under the Instructional **Materials Allotment (IMA)** or other funding sources are **insufficient** to purchase enough lending technology for every student who needs dedicated access to a device.

If funded through this grant program, the district will ensure that students in grades 5 through 8 will have dedicated access to a technology device on an as needed basis.

If future funding becomes available the district will use those resources in a cohesive manner to support efforts to ensure students have dedicated access to a technology device.

All of the district's expenditures and activities are supplemental to and do not supplant or duplicate services currently provided. (3 points)

Schedule #17—Responses to TEA Program Requirements

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County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district's lending program will align with existing district and campus mission statements and goals. The district's mission statement is:

The administration, staff and faculty of the Vidor Independent School District are committed to ensuring that all VISD students have access to a quality education. It is our goal to enable our students to achieve their potential so that they may fully participate now and in the future in the social, economic and educational opportunities of this area, our State, and our Nation.

The lending program will also align with the District Improvement Plan, Campus Improvement Plans, and our Technology Plan.

The district's grant *program activities relate directly to the program goals, local objectives, and strategies, as well as to the program description and project requirements. (4 points)*

Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

VISD administration reviewed the latest data on each of our campuses and through that review, based on teacher input, student tests scores, and other relevant data, determined to provide technology devices for all 5 - 8 grade students at 2 campuses. The district determined that these students are the "most in-need" students in our District at this point in time.

The Vidor ISD (VISD) *Technology Lending Program Grant (TLPG)* will focus on <u>**all of our 5th – 8th grade students**</u> (approximately <u>**1,468 students**</u>) at Vidor Junior High School and Vidor Middle School campuses. Vidor ISD consists of <u>seven (7) campuses</u> – 1 high school, 1 alternative campus, 1 junior high school, 1 middle school and 3 elementary campuses with <u>**4,988 students**</u> and <u>**2,785 of these students or 55.8%**</u> are classified as *"economically disadvantaged"* and <u>**2,148 or 43.1%**</u> are classified as *"at-risk".* We feel that the design of our proposed project includes processes and activities that are of sufficient quality and scope to ensure **equitable access and participation** among all eligible participants while maximizing the utilization of equipment and resources.

Due to our math scores in 5th – 8th grades and due to the math TEKS revisions going into effect next year, the district's TLPG grant will focus on this portion of the district's student population. Our proposed *strategies and activities are of sufficient quality and scope to ensure equitable access and participation among all eligible program participants. (5 points)*

Campus/Grade Level Most In Need – Vidor JHS and Vidor Middle School – Grades 5th – 8th.
Vidor Junior High School has an economically disadvantaged rate of <u>**55.9%**</u>
Vidor Middle School has an economically disadvantaged rate of <u>**53.7%**</u>
(*Grant-Specific Criteria - More than one campus will participate in the Technology Lending Program Grant. (4 points)*

District administration will focus our TLPG program on our 5th – 8th grade students in all four core content areas due to our recent STAAR Results, but our primary focus will be on Math content due to the following:

- The math TEKS revision will go into effect next year. There are several identified areas where gaps will exist due to this change, particularly in grades 5 and 7.
- Students who are economically disadvantaged in the grades cannot access instructional materials or Think Through Math (state provided math program) at home.
- The district has recently adopted electronic instructional materials in math and science at these grade levels. Social studies electronic instructional materials will be adopted next year (Proclamation 2015).

The following chart is a representation the district's math scores for grades 5 – 8:

Grade Level	State Average	Math Score	Hispanic	White	Sp Ed	Eco Dis
5th	74%	59%	52%	59%	50%	53%
6th	74%	62%	47%	63%	64%	52%
7th	72%	71%	71%	71%	78%	69%
8th	76%	85%	71%	86%	82%	83%
Algebra I	78%	72%	69%	72%	41%	67%

Using TLPG grant funds, the district will provide access to 100 iPads for students in grades 5th – 8th to implement a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. This will allow students to have access to relevant technologies, tools, resources, and services for personalized learning 24 hours a day, 7 days a week (24/7).

The TLPG grant funded devices will have home access to the Internet, students with the greatest need including those who are economically disadvantaged and special education students will be served first.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

All activities and programs in our district are aligned to our District Improvement Plan, Campus Improvement Plans, and our Technology Plan as well as to our district and campus budgets.

The technology lending program will align with current curriculum, instruction and classroom management policies through the above documents. As we move towards online curriculum all of the above documents will be updated to include curriculum, instruction and classroom management updated policies and procedures.

The district's _strategies and activities are of sufficient quality and depth to ensure accomplishment of the goals and objectives of the program according to the relevant statute. (5 points)_

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Vidor ISD is currently using electronic instructional materials in one or more foundation curriculum subject areas for one or more grade levels through the following applications:

Odysseyware – Credit recovery and acceleration

TTM and iStation – grades 3 through 8

Online textbooks for math and science will begin in August 2014.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

VISD staff has been trained on all locally adopted technology as it relates to their teaching assignment when the technology is implemented. Ongoing training continues as hardware/software evolves or is revised. The district utilizes Region 5 Education Service Center and the Texas Computer Education Association for training. The district also employees a full-time Curriculum Coach for Instructional Technology who provides ongoing technology training to staff at point of need.

In addition:

- Various teachers have attended iPad app training through the regional education service center.
- Think Through Math - multiple training throughout the year (2013-14).
- New math/science instructional materials - training will occur August, 2014.

If additional professional development is needed during grant period, the professional development will be paid with non-TLPG grant funds.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district's infrastructure that will support students' use of the devices, when used on campus, provided through the grant is the following:

- 7 campuses with a network operations center (NOC) at the hub
- 4 Gigaman circuits for campus connectivity / 3 campuses connect with internal fiber
- 1 Gigaman to the Administrative Annex building
- 1 Gigaman to Region 5 for internet service – 30MB throughput
- 95% wireless 4G coverage throughout the district
- 10/100 speed to the desktops
- Gigabyte backbone to all network switches (Cisco 3560 switches)
- Xen desktop will be used with the Verizon service on the iPads. This will allow access to internal and external resource plus provide content filtering for CIPA compliance. We have 100 available licenses for this purpose.

The district also has a Technology Director who will provide technical support as needed.

The design of our proposed program reflects up-to-date knowledge from scientifically based research and effective practice. (4 points)

Schedule #17—Responses to TEA Program Requirements (cont.)

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Via telephone/fax/email (circle as appropriate)	By TEA staff person:

County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district will purchase iPads with WI-FI through our service provider Verizon. We will provide training and instruction as to how to use the Internet feature from participating students' homes. Equipment will be offered to our economically disadvantaged and special education students first.

There will be a lending program policy and procedure that will be in place for training, eligibility requirements, device use, and internet access and use.

For sustainability purposes after the grand funding ends, the district will use ERate funds to sustain the Internet costs.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Device support will follow the same procedures as existing technologies in the district. Laptops will be processed and maintained through an active directory. IOS devices will be managed through our mobile device management software. Continuing support can be requested through the districts "work order" system for prompt campus based support. The Technology Director and the technology staff will handle technical support. In addition the devices will have a limited warranty period in order to obtain support from the service provider if needed.

The district also employees a full-time Curriculum Coach for Instructional Technology who provides ongoing technology training to staff at point of need.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

VISD teachers and administrators will develop a procedure for checking in and out devices. The activities will need to be coordinated as to when each student will need to check out devices. Therefore content area teachers will need to work together to plan activities and coursework on a regular basis during staff meetings.

The district's campus librarians will coordinate the TLGP program for staff, students, and parents. The Technology Director will also develop a *Technology Lending Agreement* that will be provided to students and parents who check out devices. The Technology Director will also update the district's Technology Plan to include the TLGP program.

Campus staff will contact the Technology Director in order to arrange for students to check equipment in and out. That specific process will be determined by the Technology Director.

Students and parents will be required to attend training for the lending program prior to checking out equipment.

Students will be required to demonstrate grade level mastery of the Digital Citizenship strand of the Technology Applications TEKS prior to checking out equipment.

Parents, students and staff members will be required to sign the technology lending agreement prior to the release of equipment to students and/or parents.

Teachers and staff will be responsible for student assignments.

The district has a mobile device management system to track equipment.

When students and/or parents return devices, there will also be a sing-in form that indicates that the equipment was returned to the lending program inventory.

The district's *strategies and activities are of sufficient quality and depth to ensure accomplishment of the goals and objectives of the program according to the relevant statute. (5 points)*

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: **181-907**	Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

VISD will not purchase insurance and on the equipment for the technology lending equipment according to local policy. The district will also configure a tracking system to locate individual devices. The equipment will be covered through warranty.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district will develop a *Technology Lending Agreement* that will be mandatory. The document will incorporate our existing Responsible Used Policy and responsible use of the Internet requirements. The agreement will require student, parent and staff signatures at both the sign out and sign in phase.

The agreement will address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement will incorporate the district's existing *Responsible Use Policy* by reference. The Technology Lending Agreement will verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS).

VISD feels that our *application is organized and completed according to instructions. (5 points possible)*

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